

CITY OF BETTENDORF
APPLICATION
FOR
EMPLOYMENT
 (please print clearly)

To applicant: We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future up grading.

PERSONAL INFORMATION

Email Address: _____ Date _____

Name _____ Social Security No. (Last 4) XXX-XX-_____
Last First Middle

Present address _____
No. Street City State Zip

Telephone No. _____ Do you have a reliable method of getting to work on time, everyday? Yes ___ No ___

Position(s) applied for _____ Rate of pay expected \$ _____ per _____

Would you work Full-time ___ Part-time ___ Specify days and hours if part-time _____

Were you previously employed by us? ___ If yes, when? _____

List any relative you have working for us _____

If your application is considered favorable, on what date will you be available for work? _____

List any other experiences, skills, or qualifications which you feel would especially fit you for work with our organization.

RECORD OF EDUCATION

School	Name and Address of School	Course of Study	Check Last Year Completed	Did You Graduate?	List Diploma or Degree
Elementary		NA	5 6 7 8	Yes No	NA
High			1 2 3 4	Yes No	
College			1 2 3 4	Yes No	
Other (specify)			1 2 3 4	Yes No	

List below all present and past employment, beginning with your most recent

I Name and Address of Company _____

Telephone: _____ Dates Worked: From Mo. _____ Yr. _____ To Mo. _____ Yr. _____

Type of business: _____

Describe the work you did: _____

Weekly starting salary: _____ Weekly last salary _____ Name of Supervisor: _____

Reason for leaving: _____

II Name and Address of Company _____

Telephone: _____ Dates Worked: From Mo. _____ Yr. _____ To Mo. _____ Yr. _____

Type of business: _____

Describe the work you did: _____

Weekly starting salary: _____ Weekly last salary _____ Name of Supervisor: _____

Reason for leaving: _____

III Name and Address of Company _____

Telephone: _____ Dates Worked: From Mo. _____ Yr. _____ To Mo. _____ Yr. _____

Type of business: _____

Describe the work you did: _____

Weekly starting salary: _____ Weekly last salary _____ Name of Supervisor: _____

Reason for leaving: _____

IV Name and Address of Company _____

Telephone: _____ Dates Worked: From Mo. _____ Yr. _____ To Mo. _____ Yr. _____

Type of business: _____

Describe the work you did: _____

Weekly starting salary: _____ Weekly last salary _____ Name of Supervisor: _____

Reason for leaving: _____

PERSONAL REFERENCES (Not Former Employers or Relatives)

Name and Occupation	Address	Phone Number

Notice to Applicants: The City of Bettendorf is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, sexual orientation, gender identity, or disability. If disabled, you may request an accomodation to participate in the application process. If you believe you have been discriminated against, in connection with this application, because of a disability, you may contact Kristine Stone, the Bettendorf City Attorney, City Hall, 1609 State Street, Bettendorf, Iowa 52722, telephone number 563-344-4000, (TT) 332-7427, who has been designated as ADA coordinator for the City of Bettendorf. Discrimination includes refusal to make reasonable accomodations to enable participation in the application process and employment. Contacting the coordinator is not a prerequisite to your pursuit of other remedies.

MILITARY SERVICE RECORD

Were you in U.S. Armed Forces? Yes _____ No _____ If yes, what Branch? _____

Dates of duty: From _____ TO _____ Rank at discharge _____
Month Date Year Month Date Year

List Duties in the service including special training _____

Have you taken any training under the G.I. Bill of Rights? _____ If Yes, what training did you take? _____

The facts set forth in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.

In making this application for employment I also understand that an investigative consumer report may be made whereby information is obtained through personal interviews with my neighbors, friends, or others with whom I am acquainted. This inquiry, if made, may include information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of any such investigative report that is made.

Signature of Applicant