HOW IT WORKS:

- Complete the application on the reverse side and return it along with a voided check or savings withdrawal form to ensure that the City pays your bill from the correct account number.

- You will continue to receive a billing statement as usual for your records. On the bill’s due date, your payment will be deducted automatically from your account.

- If your billing is incorrect, please contact us at least 10 business days before the due date to ensure that any adjustments that need to be made to your account get processed before your pre-authorized payment goes out. If a pre-authorized payment is made in error, the City Finance Department will make any needed corrections manually.

- Once you sign up, your pre-authorized payment will remain in effect until you notify the City of Bettendorf Finance Department in writing to cancel the service. The City must receive your cancellation request at least 10 business days prior to the due date of your next bill.

Thank you for your interest in our new Pre-Authorized Payment Plan!

SIGN UP TODAY!

City of Bettendorf
Finance Department
1609 State Street
Bettendorf IA 52722
(563) 344-4003

Pre-Authorized Payment Plan

In today’s world, busy lifestyles have become the norm. There never seems to be enough time in the day. Responsibilities and activities pile up. We know you have better things to do with your time than write checks.

That’s why you should consider our Pre-Authorized Payment Plan. With our plan, your utility bill will be automatically withdrawn from your checking or savings account each quarter. There are no more checks, no more postage costs and no more time spent paying your bill or worrying about late payment penalties. Direct payment takes the pain out of paying bills, plus the service is absolutely FREE!
Please read and sign.

I hereby authorize the City of Bettendorf to use the financial institution named above to pay my utility bill on the bill’s scheduled due date, or the next business day if the due date is on a weekend or holiday. Each payment shall be the same as if it were personally signed and authorized by me. I am responsible for paying my bills to the City of Bettendorf until my bill indicates that my Pre-Authorized Payment Plan has been established. My bill will reflect when the bank draft begins by having a “PRE-AUTHORIZED PAYMENT” note appear on the upper right corner of my bill. I will continue to receive a bill stating Pre-Authorized Payment for my records. As with a check, sufficient funds need to be available in my account at the time of transfer. If a draft is returned to the City unpaid, a twenty-dollar administration fee will be applied to my account.

I will provide written notice to the City of Bettendorf of any changes regarding the above account, i.e., changes with the financial institution, account number, account type, etc., at least 10 business days prior to a scheduled due date.

This authority is to remain in effect until the City of Bettendorf has received written notification from me of termination a minimum of ten business days prior to a scheduled due date. The City of Bettendorf reserves the right to terminate this payment plan or my participation therein.

I understand and agree, as per my selection, to the terms of this letter and application, and the ordinances of the City of Bettendorf.

Signature  Date

Attach a voided check or savings withdrawal form here.

Return this form to: City of Bettendorf/Finance Dept/ACH
1609 State Street
Bettendorf IA 52722
(563) 344-4003