

**MINUTES OF THE BETTENDORF PARK BOARD
SPECIAL MEETING
July 12, 2016**

The Bettendorf Park Board held a special meeting on July 12, 2016 at 4:00pm in the Council Chambers at City Hall.

Present: Chairperson - Larry Makoben
 Vice-Chairperson – Don Wells
 Commissioner – Tom Dryg
 Commissioner – Tim Carroll

Not Present: Commissioner – Steve Wilger

STAFF OPERATIONAL UPDATES

1. Todd Voelliger, Parks Maintenance Manager, had nothing to add to his report.
2. Brian Hickey, Golf Maintenance Manager, reported that he would be speaking during the New Business portion of the meeting about design concepts from Paul Miller Design and about the National Golf Foundation Consulting documents. He also mentioned they have scratched the long term plan for a pond on Hole #3.
3. Jon Waddell, Golf Professional, had nothing to add to his report.
4. Kim Radcliff, Administrative Assistant, reported that we were well over the projected goal in tennis lessons with a great number of participants and that the shelter rentals continue to do well with increases in rentals over last year.
5. Jason Schadt, Finance, reported on the preliminary numbers from the 2015/2016 fiscal year. Palmer Hills was similar to last year with 26,875 total rounds played, up 600 rounds from June of last year. Sales reached \$728,000 on the golf side and \$347,000 on the Grill side, both were up but just slightly shy of the proposed operating budget set for the year. Life Fitness Center sold 95 memberships in June 2016 and has a total current membership of 1,639 members. Although enrollment is slightly up from 2015, revenues were down slightly. Splash Landing revenues are up \$45,000 in June and are exceeding budgeted expectations.
6. Liz Solis-Willis, Recreation Manager, reported she is finalizing two collaborations for the LFC with the RIFAC and with Trinity. She is currently waiting to meet with the marketing groups from those firms. There have been some issues with cloudiness at Splash and they are working on correcting it. LFC is also in talks with Rock Alley to do some ongoing rentals with the potential for substantial revenue.

DIRECTOR'S UPDATE

1. Steve Grimes, Parks Director, reported on two upcoming dedications. The first is a bike rack dedication at 9:00am on July 14, 2016 at the Middle Park Lagoon. The second dedication is at 6:15pm, also on July 14th, at Faye's Field for their new gazebo.

UPDATES REGARDING UNFINISHED BUSINESS

1. Update on Forest Grove Park Construction Progress and Discussion of Potential Playground Site Relocation: There are some concerns with the condition of the turf at Forest Grove. The contractor is responsible for the turf and may have to go back in and reestablish it. Progress is being made with the shelter and restrooms and they may be available for use by the end of August. Some issues have arisen with the installation of the playground. It was determined that the original location for the playground was not ideal due to drainage issues and being too close to the new shelter. RDG did a quick revision and put the installation contractor on hold. The new location is set back further, which will create a noise barrier for the shelter and be further away from the parking lot for safety purposes. This shouldn't effect installation and will be minor in nature. They are hoping to have the playground installed by the end of August. All of the equipment has been delivered and is ready to go.
2. Review and Approval of Proposal from BA Solutions:

On motion by Vice Chairman Wells, seconded by Commissioner Dryg, to approve the proposal from BA Solutions for a fan at the LFC in the amount of \$10,825.00

Ayes: Dryg, Makoben, Wells and Carroll
Nays: None
Absent: Wilger

NEW BUSINESS

1. Review and Approval of Proposals from Paul Miller Design and National Golf Foundation: Both **National Golf Foundation** from Florida and **Global Golf Advisors** from Arizona were contacted about performing consulting services for Palmer Hills Golf Course. It was decided to hire **National Golf Foundation** to do an analysis of the entire operation, also taking into consideration future work to be done by Paul Miller Design.

*On motion by Commissioner Dryg, seconded by Vice Chairman Wells, to approve the proposal from **National Golf Foundation** for consulting in the amount of \$18,500.00*

Ayes: Dryg, Makoben, Wells and Carroll
Nays: None
Absent: Wilger

*On motion by Commissioner Carroll, seconded by Commissioner Dryg, to approve the proposal from **Paul Miller Designs** for items 1, 2, and 3 in the amount of \$18,950.00*

Ayes: Dryg, Makoben, Wells and Carroll
Nays: None
Absent: Wilger

CONSENT AGENDA

On motion by Commissioner Dryg, seconded by Commissioner Carroll, to remove item G from the consent agenda and place it on the regular agenda.

Ayes: Dryg, Makoben, Wells and Carroll

Nays: None
Absent: Wilger

Motion was made by Chairperson Makoben to adjourn the meeting at 5:00 pm.

CHAIRPERSON: _____ ATTEST: _____

You can find a video of this meeting by visiting this website link:
<http://www.bettendorf.org/department/division.php?structureid=208>

MINUTES OF THE BETTENDORF PARK BOARD
REGULAR MEETING
July 13, 2016

The Bettendorf Park Board held a regular meeting on July 13, 2016 at 7:00 pm in the Council Chambers at City Hall.

Present: Chairperson – Larry Makoben
 Commissioner – Steve Wilger
 Commissioner – Tom Dryg
 Vice-chairperson – Don Wells
 Commissioner – Tim Carroll

ADDRESS THE BOARD

Lindsay Whitson of the Bi-State Regional Commission updated the Board on the progress of the Master Plan Project. Three focus groups were held in order to get feedback about the park system and programs. This process was started about a year ago and they have been collecting data since then. They will continue with chapter development the remainder of July and August, using the feedback received, and plan to bring back a draft to the board in September. The plan focus areas include: 1. Facilities, 2. Operations, Maintenance & Safety, 3. Programming & Experiences, 4. Management, and 5. Marketing & Outreach.

NEW BUSINESS

1. Review and Approve of City Tree Board Member Replacements

Due to some vacancies, there are two openings on the City Tree Board. Two candidates have been brought forward to fill the vacancies, George Halas and Joyce Lee.

On Motion by Commissioner Wilger, seconded by Commissioner Carroll, to appoint George Halas and Joyce Lee to the City Tree Board.

Ayes: Dryg, Makoben, Wells, Carroll and Wilger
Nays: None

2. Review and Approve BBPAC Proposal For Bike Rack Cost Share Program

Bob Lee spoke about the new program, developed in conjunction with Donnie Miller and Steve Grimes to share in the cost with businesses that install bike racks. The city is following guidelines put out by the APBP, a national bicycle advisory group. We have found a local manufacturer and hope to use him in order to keep it local. The city can purchase several racks and have them on hand to make it easier and quicker for installations.

On Motion by Vice-Chairperson Wells, seconded by Commissioner Dryg to approve the Bike Rack Cost Share Program with a cost share maximum of \$500 (per business) and \$5,000 (per year) in total.

Ayes: Dryg, Makoben, Wells, Carroll and Wilger
Nays: None

Bob Lee also informed the board that the BBPAC is currently developing a survey for trail users to get an idea if residents would like to see any changes or improvements made to the current trails, and to get an idea of who, why, and when the trails are currently used.

3. Special Event Request from Mindy Smith Pace with the Greater Bettendorf Community Foundation to hold a Back to School Fun Day Fundraiser on Sunday, August 14th, 2016 (rain date of August 21st) at Devils Glen Park from 7am-6pm. They are also requesting to waive fees associated with this event.

On Motion by Commissioner Wilger, seconded by Commissioner Carroll, to approve the Greater Bettendorf Community Foundation to hold a fund raising event on August 14th and to waive the associated Special Event Fee.

Ayes: Dryg, Makoben, Carroll, and Wilger
Abstain: Wells
Nays: None

APPROVAL OF CONSENT AGENDA

Commissioner Dryg motioned to approve the consent agenda. The motion was seconded by Commissioner Wilger.

Ayes: Dryg, Makoben, Wells, Carroll, and Wilger
Nays: None

COMMISSIONER REPORTS

1. Commissioner Carroll: Thank you to Commissioner Wells, and the other commissioners for all of their work on the Fourth of July Festivities.
2. Commissioner Dryg: Get out and use the parks, including beautiful Palmer Hills Golf Course.
3. Vice-Chairperson Wells: Thank you to everyone that came out to watch the parade, and thanks to all the volunteers and the Kiwanis Club for all of their work.
4. Chairperson Makoben: Thanks for all of the participation in the Fourth of July.

Motion was made by Chairperson Makoben to adjourn the meeting at 7:40 pm.

CHAIRPERSON: _____

ATTEST: _____

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