

**MINUTES OF THE BETTENDORF PARK BOARD  
SPECIAL MEETING  
July 11, 2017**

The Bettendorf Park Board held a special meeting on July 11, 2017 at 4:00pm in the Council Chambers at City Hall.

Present:                      Chairperson - Larry Makoben  
                                    Vice-Chairperson – Don Wells  
                                    Commissioner – Steve Wilger  
                                    Commissioner – Tom Dryg  
                                    Commissioner – Tim Carroll

**STAFF OPERATIONAL UPDATES**

1. Palmer Hills Update –Commissioner Carroll inquired on the condition of golf course following July 4<sup>th</sup>. Brian Hickey reported the biggest problem noted has been dead turf due to fireworks damage and overspray from individuals spraying themselves with bug repellent. He reported bug spray kill on #1 and #14 tee boxes and fairways 1, 2, 15 and 18 with fireworks damage. He also stated that many community members had expressed to him their gratitude for allowing the public to use the venue for viewing of the fireworks; he stated these types of damages will likely be the cost involved in allowing the public access. Signs were posted stating “no fireworks allowed”. Many were observed reading the signs and complied without issue. Sparklers were permitted, but fireworks which shot into the air were not as there were concerns about potential injuries which may be caused by these types of fireworks. There were a few situations where staff needed to remind people of the policy, but they immediately stopped when asked. Brian Hickey and three staff members were present and interacting with participants from 6 pm until midnight to ensure compliance and to begin the clean-up process. Additional staff arrived at 5 am to finish the clean-up and return the course to operational status.

Additionally, Steve Grimes provided an update on the Golf Clubhouse. There has been an increase in income. Weather recently has been helpful. The new patio furniture and TV should have a positive impact. The first concert was held July 18, was well attended and a positive response was reported. There is a new positive energy, new upgrades and resultant positive feedback.

2. Recreation/Pool/LFC Update – Liz Solis-Willis reported that the fitness center recently completed the first ever 50% off drive for new memberships. This sale resulted in 58 new memberships.

Steve Grimes highlighted a new LFC class for young girls – “Princess Power” and congratulated Liz for the new innovative program. She reported that this is a self-defense/awareness class for girls with multiple progressive levels. Classes began with “Princess Power” for ages 9-12. There are subsequent classes planned for Ages 13-15 and 16 and up. Commissioner Wilger asked if any television advertising had been done for this series of classes. Liz report that, as of yet, it had not. This is not normally targeted only for females; however this was the approach that was decided upon for the initial offerings. Liz stated that she hopes to bring ideas forward in future months for more courses which would involve more of the community. The individuals running this program have a good following; the first class was open for 10 students and filled within hours of opening for enrollment. Commissioner Carroll asked a question regarding procedures should an enrolled child report something of concern during one of these classes. How do we ensure they are sent to the proper channels/authorities for help? Liz Solis-Willis stated that we have signed a waiver with the individual in charge of the program and it is their program. Commissioner Carroll recommended that we find out what their protocol is so we are aware since we are hosting this at our facility. Steve

Grimes commented that a majority of our staff goes through a training with the police department and are therefore aware of their responsibilities should something be brought to their attention.

Steve Grimes reported that Ron Maday was with the Park Ambassador program for 13 years and recently retired. This program is now being overseen by Meredith Fabrizio, Recreation Program Coordinator and the day to day operation is handled by Isaac Jacobs. Both are quite enthusiastic and much positive feedback received already.

Chairperson Makoben questioned whether the newly purchased screen had been used for “Movies in the Park”. Liz Solis-Willis reported that it has been purchased, but has not yet arrived. With the agreement that had already been contracted for the year everything necessary was already in place for the movies this year.

3. Parks Maintenance Update – There was a fire at the Middle Park Lagoon parking lot on July 4th. Vandals set four rented portable toilets on fire reducing them to nothing but melted plastic. These units were placed in an area where access had been restricted by fencing during the fireworks as regular restrooms were not accessible.
4. Admin/Community Center Update – Kim Radcliff was not in attendance. Steve Grimes pointed out the winning pictures from the photo contest for the fall brochure had been sent out via email. The selected photo has a genuine fall/winter feel to it and represents Bettendorf well.
5. Financial Report – Jason Schadt noted that FY 16/17 just ended. Preliminary Sales and Revenue through June 30 were presented for review; however Expenditures will not be finalized and available until the fiscal year is finalized.

Palmer Hills reported 28,771 rounds for FY 16/17 which is a 7% increase over last year and the best year since FY 09/10 which was prior to the major course renovations. Revenues at Palmer Hills did not track at the same pace, but were up about 1% over last year. \$734,000 for Golf and \$348,972 for Grill both just short of amended budget. He stated the reason for the discrepancy between number of rounds and revenues is an increased number of discounted rounds played this year and pass holders have played a large number of rounds. These factors significantly lower the revenue per round.

LFC reported selling approximately 103 memberships in June. With 1,782 members as of June 30, this is up from 1,737 one month prior and 1,639 a year ago. Currently there are 333 city employees who are utilizing the free membership program. Revenues for FY have exceeded amended budget slightly in both categories (All Operations and Rents and Leases).

Splash Landing revenue for FY 16/17 of \$250,726 slightly exceeded the amended budget of \$244,000. This is down slightly from last year attributable largely to decreased attendance for the early fiscal year due to cooler weather last summer.

The fiscal year will be finalized and independent audit begins in September with a preliminary audit and continuing in October. Final financials will be provided with auditors have completed their work.

## **DIRECTOR’S OPERATIONAL UPDATES**

Steve Grimes had three items to report:

1. Iowa Foundation for Parks and Recreations Annual Golf Outing will be here in Bettendorf on August
2. This is a statewide outing bringing people from across the state to support the foundation.

2. Disc Golf World Championship will be starting over the weekend and upcoming week. Held throughout the Quad Cities, including at Middle Park Disc Golf Course and utilizing Devils Glen for practices as well.
3. There has been discussion regarding dates for board to go to Forest Grove Park for a site tour of the natural area where work has been performed and additional REAP grant funds are being applied for. Hoping to settle on a date and time for this site visit soon.

#### **UPDATES REGARDING UNFINISHED BUSINESS**

No unfinished business to discuss.

#### **NEW BUSINESS**

##### **1. Discussion of and Approval of Expansion of Devils Glen Disc Golf Course to 18 holes**

*On motion by Vice-Chairperson Wells, seconded by Commissioner Wilger  
to approve expansions of Devils Glen Disc Golf Course to 18 holes*

Ayes: Wilger, Carroll, Makoben, Wells and Dryg

Nays: None

##### **2. Review and Approve Resolution #35-17 Awarding Contract for Hollowview Park Playground**

Todd Voelliger presented renderings of proposed Hollowview Park Playground. Received proposals were evaluated against criteria consisting of: proposal completeness, warranty, product quality, playability, aesthetics and uniqueness. After evaluation and scoring ABCreative's proposal has been selected. ABCreative's product is installed at Middle Park and the City has been very satisfied with the quality of the product. The proposed installation will have a ship theme and will be installed with a turf safety surface in blue to further enhance the theme. The existing slide and swing will remain in place at Hollowview Park in a mulched area.

*On motion by Commissioner Carroll, seconded by Commissioner Dryg  
to approve Resolution #35-17 to Award Contract for Hollowview Park Playground*

#### **RESOLUTION AWARDING CONTRACT FOR FOR HOLLOWVIEW PARK PLAYGROUND**

*WHEREAS, the City's purchasing policies require that any budgeted contract purchases in the amount of \$25,000 or greater be approved by a Park Board resolution; and*

*WHEREAS, this playground is in need of replacement in order to remain compliant with the City's playground safety standards. It will provide the community with current trending play structures as well as a variety of age appropriate equipment options; and*

*WHEREAS, three proposals have been obtained and ABCreative has been chosen by the Park Maintenance Division Manager and the Parks and Recreation Director based on decisions consistent with the City's purchasing policies.*

*NOW, THEREFORE, BE IT RESOLVED by the Park Board of the City of Bettendorf, Iowa:*

*That the Parks and Recreation Department is authorized to award the contract for a new playground at Hollowview Park to ABCreative in the amount of \$98,710.00.*

Ayes: Wilger, Carroll, Makoben, Wells and Dryg

Nays: None

**3. Review and Approve Resolution #35-17 Approving an Agreement for Tennis Professional and Program Administrator**

Liz Solis-Willis reported there were minor adjustments to the Tennis Professional and Program Administrator agreement with Dan Patrick which have been proposed for approval. Dan had been very proactive in bringing in new camps this summer and previously there was no utilization of the indoor courts during the summer months, however those courts are now needed. Previously the agreement was that he paid for those courts during fall, winter and spring but these changes will allow for payment during the summer months too. This agreement provides additional clarification of some points which were previously no as clear with regard to responsibility for certain items. Dan and the Life Fitness Center are both happy with the proposed changes. Chairperson Makoben asked if Dan has been working with the schools to bring in tournaments into the area. Liz stated that he has a great relationship with all of the local schools, but school tournaments and competitions would be taken care of through the schools. Steve Grimes stated that at the dedication for the high school and middle school courts the schools stated they are going to be aggressive in pursuing tournaments in the future.

*On motion by Commissioner Wilger, seconded by Vice-Chairperson Wells to approve Resolution #34-17 to Approve an Agreement for Tennis Professional and Program Administrator:*

**RESOLUTION APPROVING AN AGREEMENT  
FOR TENNIS PROFESSIONAL AND PROGRAM ADMINISTRATOR**

**BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BETTENDORF, IOWA:**

*To approve an agreement with Daniel Patrick for services as a Tennis Professional and Program Administrator for the City of Bettendorf. The agreement is effective September 1, 2017 through August 31, 2018. Details are included in the attached agreement.*

Ayes: Wilger, Carroll, Makoben, Wells and Dryg

Nays: None

**Motion was made by Chairperson Makoben to adjourn the meeting at 4:33pm.**

CHAIRPERSON: \_\_\_\_\_ ATTEST: \_\_\_\_\_

**You can find a video of this meeting by visiting this website link:  
<http://www.bettendorf.org/departments/division.php?structureid=208>**

**MINUTES OF THE BETTENDORF PARK BOARD**  
**REGULAR MEETING**  
**July 12, 2017**

The Bettendorf Park Board held a regular meeting on July 12, 2017 at 7:00pm in the Council Chambers at City Hall.

Present: Chairperson – Larry Makoben  
Vice-Chairperson – Don Wells  
Commissioner – Steve Wilger  
Commissioner – Tom Dryg  
Commissioner – Tim Carroll

**ADDRESS THE BOARD**

*On Motion by Commissioner Wilger, seconded by Commissioner Wells to approve the Addition of Eagle Scout Project Presentation by Nico Morales to tonight's agenda.*

Ayes: Carroll, Dryg, Makoben, Wells and Wilger  
Nays: None

Nico Morales, BSA Troop 24, presented his Eagle Scout Project for approval by the board. The beneficiary for the project is the Run with Carl Foundation, point of contact is Beth Marsoun. This project will include a memorial bench for Carl Schillig, a sign showing course routes and indicating the purpose of the run and mile marks and directional arrows along the course route.

**BENCH MEMORIAL** -- The bench memorial will be placed at the Life Fitness Center in the existing concrete foundation. This bench will provide runners a place to rest after a run and a place for spectators to view race. A small plaque would be placed with near the bench indicating Carl Schillig name and birth/death dates. Funding for this would be provided by the Run with Carl as a donation, but if funding cannot be provided by the foundation Mr. Morales would conduct a fundraiser.

**SIGN** -- A large detailed sign would be placed near the parking lot, across from the Life Fitness Center with the course maps and locations of mile markers for both routes. This will enable runners to see the course they will be running and to run the course year round. Cost would be approximately \$400-500 and fundraising would provide funds. This would be similar to existing signs at the Bettendorf Cross Country Trail sign from the Pleasant Valley Schools District.

**MILE MARKERS** – Markers would be placed along the course indicating miles and direction. Where signs cannot be placed due to private property concerns, stencils would be placed along the curbside. This will allow runners to track their times and improve their time throughout the year. It is expected to take 10-15 hours for the installation of this project. Todd Voelliger has been consulted about installation of the bench which will be handled by Bettendorf Parks. Sign installation will be assisted by Mark Lichtenberg but performed by volunteers. Mile markers will be installed by volunteers as well. Mr. Morales will be assisting with production of both the sign and the mile markers. His support and volunteers will include fellow scouts, scout leaders and family and community members.

The Schillig family has not been contacted yet as he is waiting for approval from the Bettendorf Park Board and the BSA Illowa Council before doing so. Fundraising will include a car wash and possibly a trivia night and/or dinner. Previous Eagle Scouts have used and he feels he can emulate their success. Commissioner Carroll recommended keeping the Park Board informed so they can help to get word out about fundraising efforts as well.

*On Motion by Commissioner Wilger, seconded by Commissioner Dryg to approve the Eagle Scout Project by Nico Morales.*

Ayes: Carroll, Dryg, Makoben, Wells and Wilger  
Nays: None

### **NEW BUSINESS**

1. *On Motion by Commissioner Wilger, seconded by Commissioner Carroll to approve the Special Event Request from Mindy Smith Pace of Greater Bettendorf Community Foundation to hold a free garage sale/fundraiser in Devils Glen Park on June 22-24, 2017, from 7am – 5 pm each day and waiving all fees associated with the event.*

Ayes: Carroll, Dryg, Makoben and Wilger  
Nays: None  
Abstain: Wells

2. *On Motion by Commissioner Dryg, seconded by Commissioner Wilger to approve the Special Event Request from Mindy Smith Pace of Greater Bettendorf Community Foundation to hold a family event in Devils Glen Park August 5, 2017 from 9 am to 9 pm and waiving all fees associated with the event.*

Ayes: Carroll, Dryg, Makoben and Wilger  
Nays: None  
Abstain: Wells

3. This is the design, plans, specification, formal contract bidding, oversight, construction inspection and contract administration. Per Steve Grimes these fees are comparable to a project done 3 years ago in Kiwanis Park for paths and pickleball courts. Townsend Engineering was the firm that was used, fees were similar. Brent Morlock, City Engineer, felt given the scope of the project and fee and felt it was reasonable. Previous experience with Townsend was quite satisfactory. A special meeting will be set in August for approval of the bid.

*On Motion by Commissioner Wilger, seconded by Commissioner Wells to Award Engineering Contract to Townsend Engineering for Kiwanis Park Tennis Courts and Parking Lot – Resolution #36-17*

Ayes: Carroll, Dryg, Makoben, Wells and Wilger  
Nays: None

### **APPROVAL OF CONSENT AGENDA**

*On Motion by Commissioner Carroll, seconded by Commissioner Wilger to approve the Consent Agenda.*

Ayes: Carroll, Dryg, Makoben, Wells and Wilger  
Nays: None

### **LEGAL UPDATES**

Chris Curran is the new City Attorney.

**COMMISSIONER REPORTS**

1. Vice Chairperson Wells wished thank everyone on the 4<sup>th</sup> of July Committee for an outstanding job. All the hard work and effort was greatly appreciated.
2. Commissioner Carroll also thanked the City Staff for all the hard work over the 4<sup>th</sup> of July. A lot of praises were heard. Reminded everyone to stay hydrated through the dog days of summer and keep your pets safe too.
3. Commissioner Wilger expressed appreciation to those who attended the Kris Allen concert as well as the 4<sup>th</sup> of July. He also wished good luck to the runners from Bettendorf High School and Pleasant Valley High School for the upcoming Bix.

**Motion was made by Chairperson Makoben to adjourn the meeting at 7:14 pm.**

CHAIRPERSON: \_\_\_\_\_ ATTEST: \_\_\_\_\_

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