

**MINUTES OF THE BETTENDORF PARK BOARD
SPECIAL MEETING
October 10, 2017**

The Bettendorf Park Board held a special meeting on October 10, 2017 at 4:00pm.

Present: Chairperson – Larry Makoben
 Vice-Chairperson – Don Wells
 Commissioner – Steve Wilger
 Commissioner – Tom Dryg
 Commissioner – Tim Carroll

STAFF OPERATIONAL UPDATES

1. Recreation – Liz Solis-Willis reported no action items. Several projects will be pursued at Splash Landing including a new roof for bath house and toddler pool clubhouse, a bubble in the pirate slide, and the filters.
2. Park Maintenance – Todd Voelliger had no action items. Assembly of Frozen Landing has started, and our fall projects (Splash Pad at Lincoln Park, Playground at Hollow View Park and the renovated Parking Lot and Tennis Courts at Kiwanis Park) are on schedule.
3. Golf Maintenance – Brian Hickey had no action items. Project on Hole 10/11 is making good progress, aerification of the greens went well and is almost healed, and we're building a championship tee on hole #12.
4. Golf Clubhouse – Jon Waddell had no action items. Rates for September were discounted about 30% to offset for construction and numbers were still pretty good.
5. Jason Schadt presented the financial report through September 30, 2017. Currently at ¼ of the way through the fiscal year expenditures at Palmer Hills are at about 30% and revenues are at about 50% of the budget to date, which is what is expected due to the fiscal year and the seasonal nature. At the Life Fitness Center, operating revenue has a bit of downward trend. Year to date expenditures are at 25%, revenues are at about 22%. Splash Landing is very weather dependent and is off to a very average start for the fiscal year, meeting 36% of expenditures for the year and 36% of revenues for the year at the end of the first quarter.

DIRECTOR'S OPERATIONAL UPDATES

The new Fall/Winter brochure was distributed as well as a Great River Trail Map. This is the first time a Fall/Winter brochure has been completed in addition to the Spring/Summer brochures. The Lyle Sumek workshop will be held this weekend and the golf course project and long-range vision for the rec facility will likely be discussed, as well as staffing levels and succession plan for management. There will be several volunteer projects coming up on October 21 at Pigeon Creek Park and tree planting at Edgewood the following weekend. The 11st of November will be tree pruning at Edgewood and Lincoln Parks.

ADDRESS THE BOARD

1. Park Ambassador Program -- Isaac Jacobs and Meredith Fabrizius presented the year-end report for the Park Ambassador program. This was the 16th year for the program. Ron Maday retired and Meredith and Isaac took over the management of the program. It was a smooth transition between the training provided by Ron and the assistance of the experienced Park Ambassadors.

UPDATES REGARDING UNFINISHED BUSINESS

1. Review of Revised CIP Budget -- There are some concerns about City Council being ready to move forward with the Palmer Hills project as it is being moved up with the timeline change for Forest Grove Park. Jon Waddell and Brian Hickey brought the revised presentation which was viewed and discussed. Feedback was given for modifications to the presentation which would help to make the intent and benefits of the project clearer and more easily understood. Modifications will be made and resubmitted to Board Members prior to Monday's presentation to the Council.

Motion was made by Chairperson Makoben to adjourn the meeting at 5:15 pm.

CHAIRPERSON: _____ ATTEST: _____

**You can find a video of this meeting by visiting this website link:
<http://www.bettendorf.org/departments/division.php?structureid=208>**

**MINUTES OF THE BETTENDORF PARK BOARD
REGULAR MEETING
October 11, 2017**

The Bettendorf Park Board held a regular meeting on October 11, 2017 at 7:00 pm in the Council Chambers at City Hall.

Present: Chairperson – Larry Makoben
Vice-Chairperson – Don Wells
Commissioner – Steve Wilger
Commissioner – Tom Dryg
Commissioner – Tim Carroll

ADDRESS THE BOARD

1. Sam Jones of Troop 662 is planning an Eagle Scout Project at Hollowview and Devils Glen Parks. He will be making improvements along the Duck Creek Trail by placing a bench, 5 birdhouses, repairing 4 birdhouses that are already there, and adding a grill. Completion date is expected to be October 28th. Preliminary cost estimate is \$55 for Sam's provisions (which he will be seeking donations to cover) and the Park will provide \$705 in materials.

On Motion by Commissioner Wilger, seconded by Vice-Chairperson Wells to approve the Eagle Scout Project by Sam Jones.

Ayes: Carroll, Dryg, Makoben, Wells and Wilger
Nays: None

2. Evan Bubbers was supposed to give a presentation on his Eagle Scout Project, but was unable to attend. His project is to replace some of the benches along Crow Creek Trail, adding an additional bench, and doing some additional landscaping in the area. Steve Grimes recommended approving the project. It is hoped that Evan will be present to make the initial presentation or a follow-up presentation at the next meeting.

On Motion by Commissioner Dryg, seconded by Commissioner Wilger to approve the Eagle Scout Project by Evan Bobbers.

Ayes: Carroll, Dryg, Makoben, Wells and Wilger
Nays: None

3. Robert Lee, Bettendorf Bicycle and Pedestrian Committee (BBPC) Chairperson, and Emilene Leone, Bicycle/Pedestrian Coordinator, updated the Board on their committee's activities. Following a survey sent out to the public, respondents were highly satisfied with maintenance efforts, and the expansion of multiple types of trails. Concerns identified included bathroom cleanliness and availability and water fountains (more, earlier/later seasonal access, and dog bowls for pets), and enhanced way-finding signage. The Park Board continued on to review and appoint new BBPC Committee Members.

On Motion by Commissioner Carroll, seconded by Commissioner Wilger to appoint John Harrington, Robert Lee, and Eric Perry to 2 year terms and Janette Harrington and Jackie Wessels to 1 year terms to the BBPC effective October 11, 2017.

Ayes: Carroll, Dryg, Makoben, Wells and Wilger
Nays: None

APPROVAL OF CONSENT AGENDA

On Motion by Vice-Chairperson Wells, seconded by Commissioner Carroll to approve the Consent Agenda.

Ayes: Carroll, Dryg, Makoben, Wells and Wilger
Nays: None

LEGAL UPDATES

The lease for the Helman property for the renovation of the creek has been signed and received so work will be commencing.

COMMISSIONER UPDATES

1. Vice-Chairperson Wells thanked everyone for the opportunity to go to New Orleans and learn more about parks. It was a great experience.
2. Commissioner Wilger – Reminded everyone to drive carefully with Halloween and other activities coming up. “Get out and park” it is a beautiful time of year for the parks.
3. Commission Carroll – Encouraged anyone who is looking for a way to be involved in the community to get involved in the Park Ambassador program.
4. Chairperson Makoben – Reminded everyone of the Halloween Parade on October 28 at 7 pm and encouraged everyone to attend.

Motion was made by Chairperson Makoben to adjourn the meeting at 7:47 pm.

CHAIRPERSON: _____ ATTEST: _____

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