

**MINUTES OF THE BETTENDORF PARK BOARD
SPECIAL MEETING
December 12, 2017**

The Bettendorf Park Board held a special meeting on December 12, 2017 at 4:00pm.

Present: Chairperson – Larry Makoben
 Vice-Chairperson – Don Wells
 Commissioner – Steve Wilger
 Commissioner – Tim Carroll

Absent: Commissioner – Tom Dryg

STAFF OPERATIONAL UPDATES

1. Parks Maintenance Update – Todd Voelliger – No items for action. Warming House restrooms are open at Middle Park Lagoon after some electrical lock issues, the portable restrooms are ready to be removed.
2. Recreation Update – Liz Solis-Willis – New self-defense classes are being offered at the Fitness Center. There has been a new traffic counter installed at the Fitness Center as well. In the short time it has been in place, we have already counted 13,000+ individuals. If numbers were counted strictly by ActiveNet, the number is approximately half of that. The people counter is catching the non-members who are there for rec programs, rentals, special events. Pickleball has really taken off with four courts going each day. Frozen Landing has also had approximately 7,000 attendees in the three weeks that it has been in operation this season.
3. Golf Maintenance Update – Brian Hickey – No items for action. Construction on #10 is complete. The project has turned out well although it took approximately 5-6 weeks longer than anticipated. The negative to that is that the sod/seed was unable to establish before the winter weather. We are in a fairly substantial drought at this point, and while they have been attempting to water with the water tanks and spray rig, we really need a good rain or snow cover. Hopefully the sod makes it next spring. The tree from Edgewood Park was transplanted near the #11 Championship Tee. On Hole #6 the left of the fairway is being cleared. Stormwater has been helping with the clearing. Clearing will be continuing throughout the next week on this project.
4. Golf Update – Jon Waddell reported that the open house was well attended and a lot of toys were brought in for Toys for Tots.
5. Financial Report – Jason Schadt was not in attendance, but will be here in January with quarterly numbers and also possibly some budget numbers. Steve Grimes reported that at Palmer Hills the month of November (especially early November) was tough. Operating revenues were up a little at the Grill and down a bit on the Greens Fees. Fitness Center memberships are showing approximately 370 city employee members. Fitness Center is down a little in overall revenues. Rentals are up a little, but memberships year to date are down a little.

DIRECTOR'S OPERATIONAL UPDATES

There have been some conversations with the PV School District regarding working together on the Park/School development at Forest Grove. The School District is planning to begin grading for their project in Spring 2019. We pushed our project back and reallocated the funding to go to the golf course project. Those funds will be available in 2019 during the 2018/19 fiscal year. The tentative agreement is being worked on to be shared with the City Attorney and School District Attorneys so they can work on

the draft of the 28E agreement to share the prorated construction costs. Engineering and design work would be shared between both engineering groups with cooperative efforts on items such as grading, utilities plans and stormwater.

UPDATES REGARDING UNFINISHED BUSINESS

1. Review and Discussion of the Recreation Facilities RFP and Committee – A consultant needs to be sought and secured to define the current and future needs of the community with regard to recreational facilities. Engineering is looking at some preliminary fact-finding to determine if the Middle Park site would be a feasible location. A level-one environmental assessment will be done as well. All of this will be done in advance so that it can be included, along with the study from the sports facilities advisor, in the RFP. A steering committee will need to be formed consisting of board and council members, staff and possibly community members. The goal would be to get an RFP out in January or early February.

NEW BUSINESS

1. Review and Approve Resolution #51-17.

On motion by Commissioner Wilger, seconded by Commissioner Carroll, to approve Resolution #51-17 to Approve Changes to Life Fitness Membership Rates

*RESOLUTION #51-17
RESOLUTION APPROVING CHANGES TO LIFE FITNESS MEMBERSHIP RATES*

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BETTENDORF, IOWA: To approve the following staff recommended change to the following Life Fitness Center’s membership rates effective July 1, 2018:

<i>Membership</i>	<i>Old Rate</i>	<i>New Rate</i>
<i>College 12-Month</i>	<i>\$260</i>	<i>\$270</i>
<i>Adult 6-Month</i>	<i>\$300</i>	<i>\$305</i>
<i>Senior 6-Month</i>	<i>\$225</i>	<i>\$230</i>
<i>Senior Couple 6-Month</i>	<i>\$395</i>	<i>\$405</i>
<i>College 6-Month</i>	<i>\$185</i>	<i>\$190</i>
<i>Youth 6-Month</i>	<i>\$155</i>	<i>\$160</i>
<i>Family 6-Month</i>	<i>\$500</i>	<i>\$510</i>
<i>SPF 6-Month</i>	<i>\$380</i>	<i>\$390</i>
<i>Couple 6-Month</i>	<i>\$415</i>	<i>\$425</i>

Ayes: Carroll, Makoben, Wells and Wilger
 Nays: None
 Absent: Dryg

2. Review and Approve Resolution #52-17.

On motion by Commissioner Carroll, seconded by Commissioner Wilger, to approve Resolution #52-17 to Approve Changes to Tennis and Recreation Fees

*RESOLUTION #52-17
RESOLUTION APPROVING CHANGES TO TENNIS AND RECREATION FEES*

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BETTENDORF, IOWA: To approve the following staff recommended change to the following fees effective July 1, 2018:

<i>FEE</i>	<i>Old Rate</i>	<i>New Rate</i>
<i>Court Rentals</i>	<i>\$35</i>	<i>\$40</i>
<i>Adult Basketball Team Fee</i>	<i>\$440</i>	<i>\$485</i>

Ayes: Carroll, Makoben, Wells and Wilger
Nays: None
Absent: Dryg

3. Approve Resolution #53-17.

On motion by Commissioner Wells, seconded by Commissioner Carroll, to approve Resolution #53-17 to Approve Changes to Golf Course Fees

*RESOLUTION #53-17
RESOLUTION APPROVING CHANGES TO GOLF COURSE FEES*

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BETTENDORF, IOWA: To approve the following staff recommended change to the following fees effective January 1, 2018:

*Greens Fees (all except Junior) – Increase all by \$1.00 each
Cart Fees, Range Fees, Passes – No Change*

Ayes: Carroll, Makoben, Wells and Wilger
Absent: Dryg
Nays: None

4. Design Services Proposal and Timeline and Award of Contract for the Palmer Hills Hole #1, Driving Range, and the New 13th Hole Improvements Project.

On motion by Commissioner Wells, seconded by Commissioner Carroll to approve Resolution #54-17 to Approve Contract to Paul Miller Design, Inc. for the 2018 Golf Course Improvements Planning Project

*RESOLUTION #54-17
RESOLUTION APPROVING CONTRACT TO PAUL MILLER DESIGN, INC.
FOR THE 2018 GOLF COURSE IMPROVEMENTS PLANNING PROJECT*

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BETTENDORF, IOWA: To approve the agreement with Paul Miller Design, Inc. for the 2018 Palmer Hills Golf Course Improvements Planning Project for an amount not to exceed of \$40,750.00 to prepare design development through final construction plans and specifications for golf course improvements including the no. 1 tee area, new practice putting, green, new hole for no. 13, and associated site work. Provide bid assistance and construction review through completion of the construction of the improvements. Assist the City of Bettendorf in obtaining competitive bids for driving range netting and driving range lighting.

Ayes: Carroll, Makoben, Wells and Wilger
Absent: Dryg
Nays: None

Motion was made by Chairperson Makoben to adjourn the meeting at 4:55 pm.

CHAIRPERSON: _____ ATTEST: _____

**You can find a video of this meeting by visiting this website link:
<http://www.bettendorf.org/departments/division.php?structureid=208>**

**MINUTES OF THE BETTENDORF PARK BOARD
REGULAR MEETING
December 13, 2017**

The Bettendorf Park Board held a regular meeting on December 13, 2017 at 7:00 pm in the Council Chambers at City Hall.

Present: Chairperson – Larry Makoben
Vice-Chairperson – Don Wells
Commissioner – Tim Carroll
Commissioner – Tom Dryg
Commissioner – Steve Wilger

NEW BUSINESS

1. Review of Food and Beverage Coordinator Performance Review and Approval of 2018 Contract – Resolution #50-17

Steve Grimes reported that Steve Schimmel’s performance review was previously provided to board members. The contract mirrors the condition of the previous contract with the exception of modification of incentives and 5% increase in salary. Incentives have been modified from previous year to make them more attainable due to differences such as the use of city employees vs. contract labor as labor laws and insurance requirements have made it more cost effective to utilize in-house vs. contract labor. Steve Schimmel has brought a positive energy to The Grill, we have seen an uptick in revenue and there are many exciting things to come.

On motion by Vice-Chairperson Wells, seconded by Commissioner Wilger to approve Resolution #50-17 to Approve Contract for Steve Schimmel to serve as the Palmer Grill Food and Beverage Manager

*RESOLUTION #50-17
RESOLUTION APPROVING CONTRACT FOR STEVE SCHIMMEL TO SERVE AS THE
PALMER GRILL FOOD AND BEVERAGE MANAGER*

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE CITY OF BETTENDORF, IOWA: To approve a one-year contract for Steve Schimmel to serve as the Palmer Grill Food and Beverage Manager effective January 16, 2018 through January 15, 2019 as per the attached contract.

Ayes: Carroll, Dryg, Makoben, Wells, and Wilger
Nays: None

APPROVAL OF CONSENT AGENDA

On Motion by Commissioner Dryg, seconded by Commissioner Carroll to approve the Consent Agenda.

Ayes: Carroll, Dryg, Makoben, Wells and Wilger
Nays: None

COMMISSIONER UPDATES

1. Commissioner Dryg – Stay warm, it’s cold, but the good news is you can skate now at Frozen Landing, so come on up and skate.
2. Vice-Chairperson Wells – Waiting for the snow --- there are cross-country skis waiting to be used. Stay safe for the holidays and enjoy you time away from work.

3. Commissioner Carroll – Happy Holiday and stay safe. Also looking forward to the cross-country skiing. Would love to see people get out and make some trails.
4. Commissioner Wilger – Happy Holidays and Happy New Year to the residents of Bettendorf. Please be sure to follow the rules and regulations with this new opportunity to set off fireworks on New Year’s Eve to follow the regulations and be considerate of your neighbors and family when doing so.
5. Chairperson Makoben – A reminder that there is breakfast at the Palmer Hills Clubhouse on Saturdays. Merry Christmas and Happy New Year to all.

Motion was made by Chairperson Makoben to adjourn the meeting at 7:13 pm.

CHAIRPERSON: _____ ATTEST: _____

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