



1609 State Street • Bettendorf, Iowa 52722-4937 • (563) 344-4000

Landlords are hereby advised that in order to qualify for lien exemption, they must have a current rental license on the property.

Upon receipt of the completed *Notification of Tenant Responsibility* form and copy of the lease agreement, the City shall no longer lien the property owner for unpaid utility charges pursuant State Law. In order to provide safe housing, the City will schedule a rental inspection of the property for \$50 which may be waived if there are no violations of the code or are minor and quickly repaired. And at such time shall mail the Tenant with notice that a deposit of \$100 will be required.

Landlord is not relieved from providing safe, sanitary living conditions for all tenants. Cessation of City services may result in placarding the premises as unfit for human habitation.

Pursuant Sec. 3. Section 384.84, subsection 4, Code Supplement 2011, Landlords need to complete a new “Notification of Tenant Responsibility” each time a new tenant will occupy the premises. A new deposit of \$100 will also be required.

Thank you.

City of Bettendorf

**NOTIFICATION OF TENANT RESPONSIBILITY
CITY OF BETTENDORF UTILITY CHARGES**

Please attach copy of lease agreement & return this form to City Hall

Date of notification: _____

Address of rental property: _____

Current rental license #: _____

Landlord Name: _____

Landlord Address: _____

Landlord City-State-Zip: _____

Telephone #'s: _____ or _____

Email Address: _____

Name of Tenant #1: _____

Date of Birth _____

Driver's License number: _____

Workplace: _____

Work Telephone #: _____

Cell Phone #: _____

Email Address: _____

Name of Tenant #2: _____

Date of Birth _____

Driver's License number: _____

Workplace: _____

Work Telephone #: _____

Cell Phone #: _____

Email Address: _____

Please add additional pages, if necessary, for more tenants.

Date Tenancy begins: _____

Return completed form to Finance Department, 1609 State St., Bettendorf, IA 52722. Landlord protection from lien will begin when the completed form and all attachments are received and reviewed. Reviewed by Finance Department/All required documents received. _____

TENANT NOTIFICATION AND BILLING

Your landlord has provided notice to us that YOU are responsible for payment of all quarterly city charges for the unit that you are renting. This includes any combination of sewer, garbage and storm water fees. You are required to provide the city with a \$100.00 deposit on your account.

Failure to make the deposit payment and the future quarterly billings may result in collections, wage garnishments, negative credit reporting, or city services being discontinued.

Upon the end of your rental of the property and the payment of all charges owing, you may request the deposit be returned to you by contacting the Finance Department, City Hall, 1609 State St., Bettendorf, IA 52722. 563-344-4000.

Please detach and return this portion with your payment

Property Address: _____, Bettendorf, IA

Tenant Name(s): _____

Tenant Notification Date: _____

\$100 deposit required within 10 business days. Due no later than _____.

Please make your check payable to:

City of Bettendorf
Utility Deposit
1609 State Street
Bettendorf, IA 52722