



2020

# Bettendorf Fourth of July



## Food Vendor Agreement

### Festival Details:

- Friday, July 3<sup>rd</sup>, 2020 5pm – 10pm (Optional) and Sat., July 4<sup>th</sup>, 2020 12pm – 10pm
- Early set-up: 10:00am – 5:00pm, Friday, July 3<sup>rd</sup>

### Contact Information:

Julie Mohr  
563.344.4535  
jmohr@bettendorf.org

*Please read the following terms of agreement carefully:*

### Application & Selection:

- The included application must be completed and postmarked or received no later than **Friday, June 19<sup>th</sup>, 2020**.
- All completed applications will be dated upon receipt. The Committee endeavors to provide first-rate and variety of food options available at the event. The selection criterion includes experience, food quality, food type, booth appearance, electrical requirements, and available space. All applicants will be notified of selection by **Tuesday, June 23<sup>rd</sup>, 2020**.
- A selected applicant will be required to provide a **completed application, execute the Indemnification Waiver Agreement, execute this Agreement, and pay all fees** are received at Bettendorf City Hall 1609 State St. Bettendorf, IA 52722.
- **A certificate of insurance must be received prior to the event. The minimum coverage of \$1,000,000 liability insurance should name the City of Bettendorf, any sponsors and any private property used by the festival as additional insured.**
- No commercial vendor may duplicate menu items offered by non-profit groups. Vendors will be notified of menu exclusions prior to the event.

### Vendor Space Locations:

- The Bettendorf 4<sup>th</sup> of July Committee will determine all vendor locations based on the date applications are received as well as the availability of space and electricity required.
- Vendors are not allowed to move from their assigned location at any time.
- Vendors are not allowed secure tents/equipment with stakes driven into the ground.
- All menu items and prices must be posted throughout the entire event.
- Beer and alcoholic beverages will be sold by an approved vendor from designated tents only. No beer or alcoholic beverages may be sold from general food vendor concession spaces.
- **All employees, equipment and vending structures will remain a minimum of 10 feet away from overhead power lines at all times.**

### Vendors shall provide the following during the event:

- 30 gal. or larger trash container for customer use.
- Electrical cords to be connected to electricity supply provided on-site.
- Hose approved for drinking water to be connected to water supply provided on-site.
- **Compliance with all standards of the Scott County Health Department including any applicable permits, etc. Contact Scott County Health Department at 428 Western Ave, Davenport, IA 52801. Telephone 563-326-8618 or visit their website: [www.scottcountyiowa.com/health/](http://www.scottcountyiowa.com/health/).**

### Set-up & Clean-up:

- Food vendors may begin set-up at 12:00pm on Friday, July 3<sup>rd</sup> and must be completed by 11:00am on Saturday, July 4<sup>th</sup>.
- Food vendors may leave trailers, tents, equipment, etc. at their assigned space overnight at their own risk. The Bettendorf 4<sup>th</sup> of July Committee and City of Bettendorf are not responsible for any damage or loss.
- Vendors are responsible for maintenance and clean-up around their assigned space. It is the responsibility of each vendor to clean their space at the end of the festival. **Clean-up must be completed by 10:00am on July 5<sup>th</sup>.**

### Fees:

	Saturday, July 4 <sup>th</sup> ONLY	Friday, July 3 <sup>rd</sup> & Saturday, July 4 <sup>th</sup>
Commercial Vendors	\$350 for 1 <sup>st</sup> 30 ft of width, \$100 each additional 10 feet.	\$550 for 1 <sup>st</sup> 30 ft, \$100 for each additional 10 feet.
Non-profit Groups	\$100	\$150

**OFFICE USE ONLY**

**Date Received:** \_\_\_\_\_ **Check #:** \_\_\_\_\_ **Certificate of Insurance:** \_\_\_\_\_

**Complete the following agreement and return to the Bettendorf 4<sup>th</sup> of July Committee**

*Applications will not be accepted until this completed agreement, Indemnification Waiver, and all fees are received by the 4<sup>th</sup> of July Committee.*

**Bettendorf 4<sup>th</sup> of July Committee  
1609 State St. Bettendorf, IA 52722**

**2020 Bettendorf 4<sup>th</sup> of July Food Vendor Agreement**

**Contact Name:** \_\_\_\_\_

**Concession or Group Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Menu Items:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Only those items listed above will be allowed to be sold based on 4<sup>th</sup> of July Committee approval. Vendors will not be allowed to sell menu items not approved by the 4<sup>th</sup> of July Committee. The Bettendorf 4<sup>th</sup> of July Committee reserves the right to limit the number of spaces per vendor as well as limit duplication of menu items between vendors. No commercial vendor can duplicate menu items offered by non-profit groups. Vendors will be notified of menu exclusions prior to the event.*

**Power Requirements:** Volts \_\_\_\_\_ Amps \_\_\_\_\_

**Space Requirements:** \_\_\_\_\_ feet wide X \_\_\_\_\_ feet deep X \_\_\_\_\_ feet tall

Trailer Hitch on left or right when viewed from your store front? \_\_\_\_\_

**Fees to be included:**

	Commercial Vendors		Non-Profit	
	July 4 <sup>th</sup> Only	July 3 <sup>rd</sup> & 4th	July 4 <sup>th</sup> Only	July 3 <sup>rd</sup> & 4th
Base fee (up to 30 ft)	\$350	\$550	\$100	\$150
+\$100 for each add'l 10 ft	\$ _____	\$ _____	N/A	N/A
Total Included:	\$ _____	\$ _____	\$100	\$150

**Make Checks Payable to: Bettendorf 4<sup>th</sup> of July Committee 1609 State St. Bettendorf, IA 52722**

I, \_\_\_\_\_, agree to the terms of the Bettendorf 4<sup>th</sup> of July Food Vendor Agreement.

✘ \_\_\_\_\_

(Signature of Applicant)

\_\_\_\_\_ Date