

INSTRUCTIONS FOR DOOR-TO-DOOR SOLICITORS; TRANSIENT MERCHANTS; JUNK DEALERS; BILLPOSTERS; FIREWORKS SALES

Please complete the application for a Solicitor, Peddler, Transient Merchant, Junker, and Billposter license.

When filling out your application, please be sure to date and sign the first page, indicate the type of license you are applying for and the length of time you want your permit for and complete the second page in its entirety. **A copy of your driver's license must accompany your application.**

Once your application is complete, please place in the Payment Drop Box in the City Hall lobby, or deliver directly to the Bettendorf Police Department.

The Bettendorf Police Department will conduct a background check.

Once your application is approved, you will receive a call to come in and pick up your permit. This process may take up to ten (10) business days. Permits are paid for when you pick them up.

FEES FOR DOOR-TO-DOOR SOLICITORS AND TRANSIENT MERCHANTS (INCLUDES FIREWORKS SALES) ARE AS FOLLOWS:

1 Day	\$15.00; for each additional day: \$5.00
1 Month	\$75.00
6 Months	\$150.00
1 Year	\$300.00

OTHER FEES:

Junk Dealer	\$20 per year
Billposter	\$10 per day

If you have further questions, please contact Michelle Spencer at 563-344-4013 or [mspencer@bettendorf.org](mailto:m Spencer@bettendorf.org)

Thank you.

**CITY OF BETTENDORF, IOWA
APPLICATION FOR SOLICITOR, PEDDLER,
TRANSIENT MERCHANT, JUNKER AND BILLPOSTER LICENSE**

FOR OFFICE USE ONLY

License Number _____

Date Paid _____

Approval by Police Department – name & date _____

Brief description of the nature of the business and/or the goods to be sold: _____

Length of time for which this license is desired _____

Applicant Information:

Name _____
First Middle Last

Home Address _____

Local Address _____

Local Phone Number _____

Social Security Number _____ Date of Birth _____

Company Information:

Name _____

Home Office Address _____

Home Office Phone Number _____

If company is a corporation, give the state of its incorporation _____

Is company authorized to do business in Iowa? _____

Local Agent Information:

Name _____

Local Office Address _____

Local Phone Number _____

State the last three municipalities where you or your employer conducted business, and the name and address of one person in each with whom you conducted business:

City and State Name and Address

City and State City and State

City and State City and State

Have you ever been convicted of any crime, misdemeanor, or violation of any municipal ordinance? _____
If so, describe the nature of the offense, and the punishment or penalty assessed therefore: _____

Signed and dated in the City of Bettendorf this _____ day of _____ 20 _____

Applicant's Signature: _____



**CITY OF BETTENDORF, IOWA
AUTHORIZATION TO RELEASE INFORMATION
PEDDLER'S OR SOLICITOR'S PERMIT**

As an applicant for a Peddler's or Solicitor's Permit, under Title 3, Chapter 4 of the Municipal Code of the City of Bettendorf, Iowa, I hereby authorize the City of Bettendorf, Iowa, to conduct a background check on me.

I hereby relieve the City of Bettendorf, or any agent thereof, or others from any liability or damage which may result from the information returned.

Name

Date of Birth

Witness