INSTRUCTIONS FOR DOOR-TO-DOOR SOLICITORS; TRANSIENT MERCHANTS; JUNK DEALERS; BILLPOSTERS; FIREWORKS SALES

Please complete the application for a Solicitor, Peddler, Transient Merchant, Junker, and Billposter license.

When filling out your application, please be sure to date and sign the first page, indicate the type of license you are applying for and the length of time you want your permit for and complete the second page in its entirety. **A copy of your driver’s license must accompany your application.**

Once your application is complete, please place in the Payment Drop Box in the City Hall lobby, or deliver directly to the Bettendorf Police Department.

The Bettendorf Police Department will conduct a background check.

Once your application is approved, you will receive a call to come in and pick up your permit. This process may take up to ten (10) business days. Permits are paid for when you pick them up.

**FEES FOR DOOR-TO-DOOR SOLICITORS AND TRANSIENT MERCHANTS (INCLUDES FIREWORKS SALES) ARE AS FOLLOWS:**

<table>
<thead>
<tr>
<th>Duration</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Day</td>
<td>$15.00; for each additional day: $5.00</td>
</tr>
<tr>
<td>1 Month</td>
<td>$75.00</td>
</tr>
<tr>
<td>6 Months</td>
<td>$150.00</td>
</tr>
<tr>
<td>1 Year</td>
<td>$300.00</td>
</tr>
</tbody>
</table>

**OTHER FEES:**

<table>
<thead>
<tr>
<th>Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Junk Dealer</td>
<td>$20 per year</td>
</tr>
<tr>
<td>Billposter</td>
<td>$10 per day</td>
</tr>
</tbody>
</table>

If you have further questions, please contact Michelle Spencer at 563-344-4013 or mspencer@bettendorf.org

Thank you.
CITY OF BETTENDORF, IOWA
APPLICATION FOR SOLICITOR, PEDDLER,
TRANSIENT MERCHANT, JUNKER AND BILLPOSTER LICENSE

<table>
<thead>
<tr>
<th>FOR OFFICE USE ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Number</td>
</tr>
</tbody>
</table>

Brief description of the nature of the business and/or the goods to be sold: ______________________________

Length of time for which this license is desired ______________________________

Applicant Information:
- **Name**: ______________________________
  - First: __________________
  - Middle: __________________
  - Last: __________________
- **Home Address**: ______________________________
- **Local Address**: ______________________________
- **Local Phone Number**: ______________________________
- **Social Security Number**: __________________
  **Date of Birth**: ______________________________

Company Information:
- **Name**: ______________________________
- **Home Office Address**: ______________________________
- **Home Office Phone Number**: ______________________________
- **If company is a corporation, give the state of its incorporation**: ______________________________
- **Is company authorized to do business in Iowa?**: __________________

Local Agent Information:
- **Name**: ______________________________
- **Local Office Address**: ______________________________
- **Local Phone Number**: ______________________________

State the last three municipalities where you or your employer conducted business, and the name and address of one person in each with whom you conducted business:

<table>
<thead>
<tr>
<th>City and State</th>
<th>Name and Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
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<td></td>
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</tr>
</tbody>
</table>

Have you ever been convicted of any crime, misdemeanor, or violation of any municipal ordinance? __________________
If so, describe the nature of the offense, and the punishment or penalty assessed therefore: ______________________________

Signed and dated in the City of Bettendorf this _____ day of ____________ 20 ___

Applicant’s Signature: ______________________________
CITY OF BETTENDORF, IOWA
AUTHORIZATION TO RELEASE INFORMATION
PEDDLER’S OR SOLICITOR’S PERMIT

As an applicant for a Peddler's or Solicitor's Permit, under Title 3, Chapter 4 of the Municipal Code of the City of Bettendorf, Iowa, I hereby authorize the City of Bettendorf, Iowa, to conduct a background check on me.

I hereby relieve the City of Bettendorf, or any agent thereof, or others from any liability or damage which may result from the information returned.

________________________________________
Name

________________________________________
Date of Birth

________________________________________
Witness