



RENTAL LICENSE APPLICATION

Rental Licenses run the calendar year (January 1st through December 31st) and are transferable prior to expiration. Notices will be sent out for renewal. Fees are \$35 for one dwelling; dwellings with more than one unit under the same roof are \$35 for the first unit and \$10 for each additional unit. B&B's are \$35 for the first sleeping room and \$10 for each additional sleeping room. Each dwelling requires its own application.

Checks may be made payable to the City of Bettendorf. We also accept Visa, MC and Discover. Please mail application and payment to City of Bettendorf, Attn: Michelle Spencer, 1609 State Street, Bettendorf, IA 52722 or email: mspencer@bettendorf.org

For questions on licensing, please contact Michelle Spencer at 563-344-4013. For further information, please refer to Bettendorf City Code Title 10, Chapter 8, Article B found on our website: www.bettendorf.org

RENTAL PROPERTY ADDRESS:

Number of Dwellings _____ **Units per Dwelling** _____

Building Type: ___ Single Family Dwelling ___ Apartment Building ___ Duplex
___ Tri-Plex ___ Four-Plex ___ Condominium ___ B&B ___ Townhome

Complex Name (if applicable): _____

PROPERTY OWNER:

First Name Middle Initial Last Name

Address City/State Zip

Primary Phone Secondary Phone Email address

AGENT/PROPERTY MANAGER (IF ANY):

First Name Last Name Company Name (if applicable)

Address City/State Zip

Primary Phone Secondary Phone Email address

****Correspondence concerning this property should be sent to: ___ Owner ___ Agent/ Property Manager**

****Pursuant to City Code all rental properties are subject to inspection every four years. You may refer to the Fire Department on the City Website www.bettendorf.org for additional information on inspections please contact Kelly Vale at 563-344-4030 or kvale@bettendorf.org**

SIGNATURE OF PROPERTY OWNER

DATE



APPLICATION FOR CERTIFICATE OF COMPLIANCE BETTENDORF HOUSING CODE

Landlords must hold a current Rental License and Certificate of Compliance to rent residential property within the City of Bettendorf, per City Code Section 10-8B-2 of the Minimum Housing Code.

A current rental application must be on file in the office of the City Clerk before the scheduled rental inspection date. The Certificate of Compliance will be issued when this residential structure is found to be in compliance with the requirements of the Bettendorf Housing Code. All units are on a four (4) year inspection cycle. For additional information on inspections you may refer to the Fire Department on the city's website www.bettendorf.org or contact Kelly Vale at 563-344-4030 or kvale@bettendorf.org

ADDRESS OF RESIDENTIAL STRUCTURE TO BE INSPECTED AND CERTIFIED:

Number of Dwellings _____

Units per Dwelling _____

Please check type of dwelling: ___ Single Family Dwelling ___ Apartment Building ___ Duplex ___ Tri-Plex
___ Four-Plex ___ Condominium ___ B&B ___ Townhome

OWNER:

AGENT/PROPERTY MANAGER (IF ANY):

Name

Name

Address

Address

City, State, Zip

City, State, Zip

Primary Phone

Primary Phone

Secondary Phone

Secondary Phone

Email Address

Email Address

****Correspondence concerning this property should be sent to: ___ Owner ___ Agent/ Property Manager**

The City of Bettendorf is hereby authorized to make an inspection of the above listed residential structure(s) in accordance with the provisions of the Bettendorf Housing Code.

I, the undersigned, understand that if I do not comply with the provisions of the City of Bettendorf Housing Code which mandates this application and subsequent inspection of the property(ies) listed above, it may result in the structure(s) being ordered to be vacated and/or a municipal citation may be issued requiring my appearance in Scott County Court.

Signature of Owner

Signature of Agent/Property Manager (if any)